

Melina Nguyen
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Education:

Boston University May 2024
Bachelor of Science, Journalism, minor in Mathematical Statistics and Data Science

- GPA: 3.46/4.00
- Relevant Journalism Coursework: Data Journalism, Newsroom, Journalism Research
- Relevant Minor Coursework: Applied Statistics, Mathematical Statistics, Introduction to Data Science with Python
- Honors: Richard D. Cohen Scholarship recipient, Dean's List (Spring 2021)

Experience:

Faculty of Computing & Data Sciences at Boston University, July 2023 – Dec 2023
Communications Specialist

- Produce weekly news content for the CDS Communications department
- Pitch profile, community and news stories as well as report on assigned stories on CDS happenings
- Photograph live events alongside staff photographers

BU Today, *Intern* Jan 2022 – May 2024

- Covered over dozens of stories, including fact-checking and utilizing Trello
- Authored articles for "Weekender," "Neighborhood" sections about BU and Boston events
- Conceptualize additional story ideas about student life, profiles and events

The Sweaty Penguin, *Journalist, Webmaster* June 2022 – June 2023

- Renovate WordPress website with new posts, including podcast episodes, guest bios and news articles, implementing HTML code and WordPress plug-ins
- Write bi-monthly articles for revamped News section using software such as Otter.ai
- Utilize project management software Monday to facilitate teamwork and collaboration

Leadership & Activities:

Boston University Stage Troupe, *Secretary* May 2022 – May 2023

- Design newsletters sent to an audience of over 700 subscribers using Mailchimp
- Create graphics and banners weekly for events utilizing Adobe Illustrator and Canva
- Revise descriptions, links and forms on Squarespace

Daily Free Press, *Writer* March 2021 – May 2024

- Write articles for the Lifestyle Section and Features sections weekly on deadline
- Pitch article ideas every week
- Utilize AP style, on-the-field and virtual reporting, and transcribing technology (Otter.ai)

College of Communication Student Government, *Graphic Designer* Feb 2022 – May 2022

- Developed graphics and thumbnails for COM StuGov events using Adobe Illustrator
- Brainstormed social media posts with social media team of 6
- Managed in other social media activities (filming, editing, etc.)

Skills:

- Microsoft Office (Word, Excel, Powerpoint)
- Website software (WordPress, Squarespace)
- Adobe Creative Cloud (Photoshop, Illustrator, InDesign, Premiere Pro, Audition)
- Data analytics (Python, R, Tableau, Datawrapper, Flourish)